Information Services Staff

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Winter Hours
(Labor Day–Memorial Day)
Monday–Thursday 10am–9pm
Friday 10am–6pm
Saturday 10am–5pm
Sunday 1–5pm

Summer Hours
(Memorial Day–Labor Day)
Monday–Thursday 10am–8pm
Friday 10am–6pm
Saturday 10am–3pm
Sunday 1–5pm
About Your Library Card

Using Your Card
By receipt of a Chelsea District Library card you agree to comply with all library policies, pay fines, and to make good on any lost or damaged materials checked out with this card. There is a fee to replace lost or damaged cards. Cards are renewed yearly and all fines & fees must be paid at that time.

You may "load" money onto your library card to pay for printing at the AAM machine located on the 2nd floor. Library fines are separate and must be paid at the Check Out Desk or online. Library cards must be presented for check out services (cards loaded on mobile device apps will be accepted). The TLN app is also an option.

If you send a friend or family member to pick up your materials, they must present your library card OR be designated on your account to pick up your materials. If they don't bring your card, but are designated on your card, they will be asked for picture ID (over 18).

Your Pin
When you sign up for a card your assigned PIN is the last 4 digits of your phone number. Use this PIN to access your account from our catalogs or when using our computers. You may change your PIN online at any time.

Chelsea District Library Internet Use and Filtering
When using library public computers, please consider:
• Computer use is limited to 60 minutes if others are waiting.
• Altering computer settings or unplugging hardware is prohibited.
• Illegal use of the internet will result in immediate revocation of internet privileges at the library and notification of local authorities.
• Complete text of the Chelsea District Library Internet Access and Public Computing Use Policy is available upon request.

The internet can be accessed via our public computers with a valid library card or by requesting a guest pass; or through personal devices using our wireless network or data ports. All patrons are required to read, understand, and agree to our Internet Access and Public Computing Use Policy online before internet access is granted.

Chelsea District Library public computers use a filtering system, providing filtered internet for anyone under 18 and all users of computers in our Learning Lab, Teen Space, and Youth areas. Adults have full, unfiltered access to the internet.

Filtering products are imperfect. Filters are no guarantee that objectionable materials will not be viewed. Filters attempting to block material of specific content may also block benign sites that users seek to access.

Access through personal devices will be unsecured, unencrypted and unfiltered.

Keep this informational portion for your records.

Adult Patron Agreement

Full Legal Name________________________

Date of Birth_____/_____/______

Address________________________________

City & Zip Code__________________________

Township________________________________

Drivers License #________________________

Phone#__________________________________

Email___________________________________

Do you wish to receive text message notifications? Y N

If yes, provide your cell phone carrier_____________________

Would you like to receive our eNewsletter? Y N

I have read and understand the Chelsea District Library’s rules on Acceptable Use of the Internet and Library card usage.

I agree to comply with all rules and regulations. I understand that noncompliance will result in the revocation of internet and/or library privileges.

I will promptly report theft of this card to library staff.

I will not share my library card or PIN with others.

Picture ID and proof of residency is required for renewal of card; a current Michigan driver’s license will provide both.

Signature__________________________________

Date _____/_____/__________

Card # _________________________________

Staff Initials ____________________________

TLN Transfer from ________ SASGUEST

TEACHER HD HS CSD

BUSINESS MILITARY

PURCHASED BY ____________________________

# OF MONTHS: __________________________