Application for Minors

Under Section 3 of the Michigan Library Privacy Act (MLC 397.601), a library may not release information on a minor child’s library record unless the parent or legal guardian of the minor completes and signs the following:

Name of minor child

Date of Birth

I hereby declare that:

(1) I am the mother/father/legal guardian (circle one) of the above named minor child;

(2) I accept full responsibility for the return of all library materials checked out by the minor, as well as liability for payment of their overdue fines and damaged/lost materials;

(3) I give consent for the release of the minor’s library records to myself and/or:

(4) My 16-17 year old minor can renew their card using their current Michigan Drivers License. I will be responsible for renewing young minors’ cards in person. School verification may be required.

Parent/Guardian Signature

Date

Library Card Application for Minor Patrons

Winter Hours
(Labor Day–Memorial Day)
Monday–Thursday 10am–9pm
Friday 10am–6pm
Saturday 10am–5pm
Sunday 1–5pm

Summer Hours
(Memorial Day–Labor Day)
Monday–Thursday 10am–8pm
Friday 10am–6pm
Saturday 10am–3pm
Sunday 1–5pm
Applying for a Library Card
For minors to receive a full access library card, their parent/legal guardian must register them and agree to assume financial responsibilities for materials borrowed and fines owed by the minor.

Using Your Card
By receipt of a Chelsea District Library card you agree to comply with all library policies, pay fines, and to make good on any lost or damaged materials checked out with this card. There is a fee to replace lost or damaged cards. Cards are renewed yearly and all fines & fees must be paid at that time.

You may “load” money onto your library card to pay for printing at the AAM machine located on the 2nd floor. Library fines are separate and must be paid at the Check Out Desk or online. Library cards must be presented for check out services (cards loaded to mobile device apps will be accepted).

If you send a friend or family member to pick up your materials, they must present your library card.

Your Pin
When you sign up for a card your assigned PIN is the last 4 digits of your phone number. Use this to access your account from our catalogs or our internet computers. You may change your PIN online at any time.

Chelsea District Library
Internet Use and Filtering
When using library public computers, please consider:

- Computer use is limited to 60 minutes if others are waiting.
- Altering computer settings or unplugging hardware is prohibited.
- Illegal use of the internet will result in immediate revocation of internet privileges at the library and notification of local authorities.
- Complete text of the Chelsea District Library Internet Access and Public Computing Use Policy is available upon request.

The internet can be accessed via our public computers with a valid library card or by requesting a guest pass; or through personal devices using our wireless network or data ports. All patrons are required to read, understand, and agree to our Internet Access and Public Computing Use Policy online before internet access is granted.

Chelsea District Library’s public computers use a filtering system, providing filtered internet for anyone under 18 and all users of computers in our Learning Lab, Teen Space, and Youth areas. Adults have full, unfiltered access to the internet.

Filtering products are imperfect. Filters are no guarantee that objectionable materials will not be viewed. Filters attempting to block material of specific content may also block benign sites that users seek to access.

Please note: Minors accessing the internet through their own devices will have unsecured, unencrypted, and unfiltered access.

Internet Filters
Select website categories are used to filter minors’ use of the internet while using library computers. A complete list and description of each category can be found here:

Complete both sides of the attached application. Keep this informational portion for your records.

Ask Us About Our Special Collections & Databases
Leveled Readers | Kindles | Video Games
eBooks | Launchpads | CDL Garage
Homework Help | World Book for Kids
Pronunciator Language Learning

Minor Patron Agreement

Minor’s Full Legal Name ____________________________
Date of Birth ___/___/___
Address __________________________________________
City & Zip Code ____________________________
Township ______________________________________
Parent’s Name ____________________________
Parent’s Drivers License # ____________________________
Parent’s Phone# ____________________________
Email ______________________________________

Do you wish to receive text message notifications?  Y  N

If yes, provide your cell phone carrier ____________________________

Would you like to receive our eNewsletter?  Y  N

As the parent/legal guardian of the above minor child, I have read and understand the Library's rules on internet and library card usage. I understand that noncompliance by myself or my child will result in the revocation of privileges. Should this card be stolen, I will promptly report it to library staff. My child will not share their library card or PIN with others.

I have read the statement on filtering and understand that no method of filtering is guaranteed. I hold the library harmless for any information that my minor child may seek to find on the internet. This application is property of Chelsea District Library.

Child’s Signature ____________________________
Parent’s Signature ____________________________
Patron Card # ____________________________
Staff Initials ______________ Date ____________