

# Youth Service Group Summer of 2017



You are invited to become a member of the Chelsea District Library's Youth Service Group—a volunteer organization. YSG for short. Our summer programming runs from June to August, and we love having teens in grades 7 through 12 volunteer to help with programming and behind-the-scenes cleaning and prepping during the summer.

## How do I Join Youth Service Group?

Please join the Youth Service Group by filling out the **YSG APPLICATION attached to this form** and using the links below to log in to **SignUp Genius**, a FREE online software tool for volunteer management and event planning. You can create an account for free and get regular alerts by email or phone to tell you when you are volunteering. You can also log into SignUp Genius and change your schedule as much as you need to – Go to the Calendar Tab in your account to change or delete your sign ups!

**1. Kickoff, Finale and all of the Summer Events!** Kickoff and Finale, our two BIGGEST events of the season! We need every YSG member available to sign up for shifts June 16 and July 26. Sign up to help with Youth and Teen events this summer, June through August! These include Wild Wednesday events, Storytimes, Legos, Writer's Workshop, Skynet Jr Scholars and more!

**Some programs require that if you are volunteering, you must also register for the event, so Read Carefully!**

**To sign up for Summer Programs go to <http://bit.ly/2p5GsLd>**

**2. Summer Reading Table** The Summer Reading Registration table, located beside the Information Desk, is where YSG members sit for two-hour shifts helping kids and other teens log their reading hours, pick out summer reading prizes, and pick up prize drawing slips. **WE WILL BE USING COMPUTERS FOR DATA ENTRY AT THE TABLE.** Participants must be comfortable with computer data entry.

**To sign up for Summer Reading Table go to <http://bit.ly/2p12Q1d>**

Thank you for volunteering! You help make the Chelsea District Library at great place for families!

**YSG Coordinator**  
**Edith Donnell**  
Youth/Teen Librarian  
[edonnell@chelseadistrictlibrary.org](mailto:edonnell@chelseadistrictlibrary.org)  
475-8732, ext. 213

Jessica Zubik  
Youth/Teen Librarian  
[jzubik@chelseadistrictlibrary.org](mailto:jzubik@chelseadistrictlibrary.org)  
475-8732, ext. 208



Name \_\_\_\_\_ Email (THAT WORKS) \_\_\_\_\_ BEST Phone Number \_\_\_\_\_

## Chelsea District Library Summer 2017 Youth Service Group Volunteer Application

### YSG Coordinator

Edith Donnell, Youth/Teen Librarian  
[eburney@chelseadistrictlibrary.org](mailto:eburney@chelseadistrictlibrary.org)  
475-8732 ext.213

### Head of Information Services

Keegan Sulecki  
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475-8732 ext.218



**CHELSEA DISTRICT LIBRARY**  
BEST SMALL LIBRARY IN AMERICA

Name:	
Address:	
City & Zip:	Email:
Preferred Phone:	Emergency Phone:
Birth Date:	Grade:

**The Applicant is required to read and answer ALL the following questions:**

Yes/No: I have texting on my Preferred Phone \_\_\_\_\_

Yes/No: My email address is checked regularly \_\_\_\_\_

Yes/No: I have used SignUp Genius to select my volunteer hours for summer \_\_\_\_\_

Yes/No: I have set up appropriate reminders for myself so I will arrive promptly to all of my volunteer shifts \_\_\_\_\_

Yes/No: I understand that if I must change my volunteer schedule I will do so promptly using SignUp Genius so that the library will know my schedule has changed \_\_\_\_\_

Yes/No: I understand that if I do not show up to more than two of my scheduled volunteer shifts without alerting librarians, I may be removed from all of my future volunteer shifts \_\_\_\_\_

### FOR THE PARENT OF THE APPLICANT

I give permission for my child \_\_\_\_\_ to be a Youth Service Group volunteer at the Chelsea District Library.

I give Chelsea District Library permission to publish and use the photographs they have taken of my child, named above, for editorial, illustration, advertising or trade purposes. I grant these rights to Chelsea District Library, their photo agency, and agents.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

**Please complete this form and drop it off at the Youth Reference Desk or Check-Out Desk.**  
*STAFF: Please place this form in Edith Donnell's Mailbox*