

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Tuesday, June 17, 2014 6:45 p.m.
Meeting Location: McKune Meeting Room

Trustees in Attendance: Susan Brown, Elizabeth Sensoli, Robin Wagner, Gary Zenz, Janis Miller, Jan Carr, Jerry Wilczynski, Director Bill Harmer.

Trustees Absent: – None

Staff: T. Lancaster & L. Ballard

Guests: None

Welcome and Call to Order

S. Brown called the meeting to order at 6:45 p.m.

Agenda Review and Additions

MOTION made by E. Sensoli, SECONDED by J. Miller to approve the agenda as presented.
Discussion: None All Ayes: 7-0

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by G. Zenz, SECONDED by J. Wilczynski to approve the minutes of the May 20, 2014 Board Meeting. Discussion: Corrections - 2 Action Item #1 – and Donations should be for April. All Ayes: 7-0

MOTION made by R. Wagner, SECONDED by J. Miller to accept the General Fund Operational checks for May 2014. Discussion: B. Harmer updated the finances – We received our check from the county that will add about \$52,000.00 to the tax revenues and \$901.00 from the City. We received our first State Aide check – 2 months late for \$4,383.22 and if the second check is about the same (they are usually close) then we should receive what we projected in State Aide this year. Investment change in value remains positive compared to last year at this time, professional services is over due to working with the lawyer on the millage, personnel expenses are slightly under budget. Question on the totals for the investments: it is adding/subtracting the deposits, fees, interest and withdrawals together.

All Ayes: 7-0

Director's Report Update:

In June we had 54 patrons sign up for Zinio and 275 magazine checkouts. R. Wagner noticed that we have less physical magazines on the shelves upstairs. Is this a result of Zinio being available? No, our staff has been weeding magazines that haven't circulated and some are no longer available. B. Harmer, L. Ballard, T. Lancaster & M. Budzinski met with the finance committee on June 10th for the first presentation of the 2015 budget, both the standard one and the one for the millage budget. The next presentation will be on June 24th and as of this minute both budgets are balanced. Personnel expenses in the 2015 budget are 59% of the total budget and in the 2015 millage budget they are 55%. The personal property tax vote is

on the August ballot. B. Harmer is confident that if the voters don't approve it, then it will be approved in the legislature during the lame duck session after the November election. The Summer Reading kickoff on June 10th was a great success, 750 youth and 100 adults signed up for summer reading. We had 1591 checkouts the first day and numbers are impressive for the following days. Today was B. Harmer's last day as president of the Rotary Club and library trustee G. Zenz will be the new president. B. Harmer attended the MLA (Michigan Library Association) board meeting last week. There is a small group of academic libraries that are unhappy with how MLA is being run and they are breaking away to start their own organization. MLA has formed a small committee to review this and try to find out what can be done to keep them.

J. Carr wanted to know if we would be screening the film the Fault In Our Stars as part of our community read programming? Yes, if the film is available on DVD by the fall.

B. Harmer handed out several items for the upcoming millage vote to the board members. Could we possibly get the "Did you Know" facts put in Washtenaw Now? B. Harmer will talk to the new editor about this as he is in the library once a week. Short presentations are being scheduled at the townships, city and service organizations with board and "Vote Yes" committee members so they can personally talk to voters about the upcoming millage vote. The "Yes" committee is purchasing about 50 signs that supporters can put out on their lawns. What about the digital signs at CVS, high school & WSEC? Barn Bash invites have gone out and responses & donations are already coming in.

Public Comment:

T. Lancaster gave the board the updated Table of Contents and the revised Personnel & Library polices for their binders.

Action Item #1: Donations for May

MOTION made by J. Miller, SECONDED by E. Sensoli to accept and allocate the general donations for May 2014 in the total amount of \$830.00. Discussion: There are only 25 years left to sponsor in the HNDP (Historic Newspaper Digitization Project) and the microfilm has been returned to us, so the project is moving along. All Ayes: 7-0

Discussion Item #1: Budget Hearing Notice

Question on the wording – does the bold part about the property tax millage need to be in the resolution. B. Harmer will look into this. This will move to action in July.

Committee & Friends Reports

Friends of the Library – The Friends made \$655.00 at the June book sale. There is a book sale task force meeting next week. There will be 10 old staff & public computers for sale at both the July & August book sales.

Policy Committee – No meeting is scheduled at this time.

Finance Committee – Met on June 10 for the 1st presentation of the 2015 budget. Their next meeting will be June 24th and July 1st if needed.

Personnel Committee – No Report

Fundraising Committee – No Report

Nominating Committee – No Report

Public and Board Comment:

None

Other Items:

None

Adjourn:

MOTION made by J. Wilczynski, SECONDED by G. Zenz to adjourn the meeting at 7:48 p.m.
All Ayes: 7-0

Gary F. Zenz

7-15-2014

Gary Zenz, Board Secretary

Date