

**Chelsea District Library Board of Trustees
Minutes of 2016 Budget Hearing**

Tuesday, August 21, 2015 6:45 p.m.
Meeting Location: McKune Meeting Room

Trustees in Attendance: Elizabeth Sensoli, Robin Wagner, Gary Zenz, Susan Brown, Jan Carr, & Linda Ballard, Interim Director.

Trustees Absent: Charlie Taylor & Jerry Wilczynski -with notice
A quorum was present.

Staff: K. Persello, M. Bell, P. Roberts, K. Sulecki & T. Lancaster.

Guests: Mary Budzinski, Gary Munce, Jennifer Kundak, Dawn Caplis & Alan Scafuri from Chelsea Update.

Welcome and Call to Order

E. Sensoli called the hearing to order at 6:48 p.m.

Public Comment:

There was public comment on the detail of the Information Technology, Continuing Education, where and when the budget is put out for inspection.

Board Discussion:

The board asked questions on the following: (1) Telecom (2) the expense line for a grant writer with no income to match (3) unemployment expenses. The board would like to see all expenses for the significant programs in one report e.g. The Summer Reading Program, Authors in Chelsea and the Literary Walk. Mary Budzinski agreed that she can create these reports. The CDL wish list to the Friends totaling \$17,500 was presented. With regard to our websites, P. Roberts stated that all graphic designs used need to be consistent with our marketing and graphics theme. The cost associated with this effort is for a one time set up fee and maintenance for 2016. J. Carr commented that our website is excellent compared to the many she has viewed when working with the consultant for the Director's search. Most libraries our size don't have a Marketing Coordinator or a Network Administrator.

Adjourn:

MOTION made G. Zenz, SECONDED by J. Carr to adjourn the meeting at 7:09 p.m.
All Ayes: 5-0

Gary F. Zenz

9/15/2015

Gary F. Zenz, Board Secretary

Date