

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Thursday, January 16, 2025 6:45 p.m.
Meeting Location: McKune Room

Trustees in Attendance: G. Munce, W. Reinhardt, P. Garcia, J. Carr, B. Swistock, & A. Fox.

Trustees Absent: TJ Helfferich

Staff: Director L. Coryell, Asst. Director L. Ballard, C. Berggren, A. Zoran, & K. Ballard.

Guests: Susan Lackey

Welcome and Call to Order

G. Munce called the meeting to order at 6:45 p.m.

New Sylvan Township Trustee, Aditi Fox introduced herself and former Sylvan Township Trustee Susan Lackey thanked the Board for 8 great years and said her heartfelt goodbyes.

C. Berggren conducted the swearing in of the 2025 Chelsea District Library Trustees.

Consent Agenda

MOTION made by W. Reinhardt, SECONDED by J. Carr to approve the Consent Agenda with the December minutes and financials. Discussion: None

All Ayes: 6-0

Agenda Review, Additions, and Approval

MOTION made by J. Carr, SECONDED by B. Swistock to approve the agenda, as presented. Discussion: None

All Ayes: 6-0

Director's Report Update:

L. Coryell update:

- Showed Board the Neighbors Read bookmarks from the partnership read with Dexter Library and Serendipity Books and announced all 250 copies of the book, *Tin Camp Road*, were given away.
- Announced the Chamber of Commerce business award winners.
- Serendipity Books is moving to the 100 block of S. Main St. and there will also be a performance center opened below the businesses on that 100 block.
- Met with Kyle Hamlin, the new Marketing Coordinator at Robin Hills Farm, and excited to keep that partnership going.
- Virginia included updated Mobee stats.
- The blocks for the garage are being laid soon and the target finishing date is still in May.
- P. Garcia asked about the new social worker and L. Coryell gave a glowing review and promised to invite her to a future board meeting.

Friends Report Update:

- Approved their 2025 Budget.
- Annual Meeting will be held January 25 in the McKune Room.
- Staff Appreciation Luncheon has been scheduled and Trustees are encouraged to attend.

Public Comment: None

Action Item #1: Donations

MOTION made by B. Swistock, SECONDED by W. Reinhardt to approve the December donations. Discussion: None

All Ayes 6-0

Discussion Item #1: Policy 423 Library Equipment

L. Coryell read an email raising FBI concerns about library makerspaces and that the library and Policy Committee believed it was important to stay ahead of this issue, and therefore created this new policy, which she asked to move to Action.

MOTION made by J. Carr, SECONDED by B. Swistock to move Discussion Item #1 to Action Item #2. Discussion: None

All Ayes 6-0

Action Item #2: Policy 423 Library Equipment

MOTION made by G. Munce, SECONDED by B. Swistock to approve Policy 423 Library Equipment. Discussion: None

All Ayes 6-0

Committee Reports

Policy Committee –

Finance Committee –

Personnel Committee –

Nominating Committee –

Community Outreach Committee –

Communications:

- G. Munce brought up that A. Fox will take Susan's spots on the Community Outreach and Personnel Committees. He also encouraged Trustees to actively seek to serve on committees that interest them and where their expertise lays.
- B. Swistock, as outgoing Finance Chair, stated that the library is in great shape financially.
- J. Carr spoke about a Zoom conference with the library's attorney, Anne Seurnyck, and suggested a review of by-laws and the Open Meetings Act.
- G. Munce will be collecting ideas for the Board Retreat and will speak about the options at the February meeting.

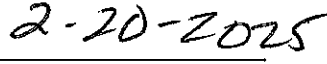
Adjournment:

MOTION made by B. Swistock, SECONDED by J. Carr to adjourn the meeting at 7:38pm.

All Ayes, 6-0



Janice L. Carr, Board Secretary



Date

Signed in absence of Secretary

