

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Tuesday, November 21, 2017 6:45pm
Meeting Location: McKune Meeting Room

Trustees in Attendance: Charlie Taylor, Susan Lackey, Jerry Wilczynski, Jan Carr, Elizabeth Sensoli, & Anne Merkel.

Trustees Absent: TJ Helfferich

Staff: Director Lori Coryell, Assistant Director Linda Ballard, Terri Lancaster, Patty Roberts, Melanie Bell, Ron Andrews, Keegan Sulecki, & Chris Berggren.

Guests: Lynn Fox, Mary Budzinski, Sara Hammig, John Gourlay, Kathie Gourlay, Angie Venegas, & Amy Zoran.

Welcome and Call to Order

C. Taylor called the meeting to order at 6:45 p.m.

Charlie made an opening suggestion to move the Public Comment portion of the meeting to the beginning, as it was clear there were individuals who had come specifically to participate in Public Comment. The MOTION was picked up by S. Lackey, SECONDED by E. Sensoli. All Ayes: 6-0

Public Comment:

Lynn Fox, a former Board Member and Chelsea resident, read a prepared statement encouraging the Board to maintain the equal access to information that is currently available, despite the recent incident involving a patron. She cited the “right to receive information” under the First Amendment.

Sara Hammig, a Lima Township resident, asked that the library impose a lifetime ban on the patron in question.

John Gourlay, a former Board Member and Chelsea resident, stated that he believed the library had handled the incident exactly the right way.

Sara Hammig’s daughter, a Lima Township resident, asked that the library impose a lifetime ban on the patron.

Agenda Review, Additions, and Approval

MOTION made by E. Sensoli, SECONDED by A. Merkel to approve the agenda as already amended with the Public Comment moved to the beginning. Discussion: None All Ayes: 6-0

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by J. Wilczynski, SECONDED by S. Lackey to approve the minutes of the October 17, 2017 Board Meeting. Discussion: There was some discussion about changing some wording that had come from the attorney, but, upon further review, Jan Carr and Chris Berggren believed that wording was clear and stated in that manner for a reason.

All Ayes: 6-0

MOTION made by J. Carr, SECONDED by E. Sensoli to approve the minutes of the November 6, 2017 Board Meeting. Discussion: None

All Ayes: 6-0

MOTION made by J. Carr, SECONDED by S. Lackey to approve the Closed Session minutes of the November 6, 2017 Board Meeting. Discussion: None

All Ayes: 6-0

MOTION made by J. Wilczynski, SECONDED by A. Merkel to accept the General Fund Operational checks for October, 2017. Discussion: None

All Ayes: 6-0

MOTION made by J. Carr, SECONDED by E. Sensoli to accept Financial Reports for October, 2017. Discussion: None

All Ayes: 6-0

Director's Report Update:

L. Coryell update:

- Lori shared that the library is currently reviewing 4 policies:
 1. Patron Behavior/Rules of Conduct Policy

2. Right of Appeal Policy
 3. Library Violations Enforcement Policy
 4. Internet Access and Public Computing User Policy
- All guest passes, regardless of age, are filtered.
 - New language for computer and WiFi sign-in agreements, regarding use and user/library laws. This new language was distributed.
 - Friend of the Year: Michele Mullins
 - Volunteer of the Year: Jessie Kussurelis
 - The Volunteer Appreciation Party is Dec. 2 at 5:30 in the McKune Room
 - Online donations: Over the past week we've had five donations of \$100 or more come through via our PayPal donation system. All of these donations were in memory of Robert Kush.
 - Acknowledged Keegan for the wonderful head-wrapping exhibit on display in the lobby.
 - Showed the board the new winter newsletter and thanked Patty for her efforts. Anne Merkel, likewise, complimented the publication.

Friends Report Update:

- There was a Friends meeting on Nov. 16.
- Gary Zenz will serve as president for 2018. Other officers are still being sorted.
- The Friends Annual Meeting is scheduled for Jan. 27 at 10:30 in the McKune Room and there will be a drawing for a Kindle for new members.
- The Friends' Tea Party was well attended and netted three new members. The Stan Staffeld dedication was that same afternoon.

Strategic Plan Update:

- Lori read through the highlights from her monthly Strategic Plan report.
- Jerry requested that twice a year, a 5-year comparison be included.

Other Reports Notes:

Charlie brought up several proposed pieces of broadband legislation and asked Mel to explain them to the Board.

Mel shared that a state senator had introduced legislation that would negatively affect community broadband initiatives. The senator withdrew the legislation after criticism, but plans to reintroduce it with several changes. Also, Donna Lasinski is preparing to introduce legislation in 2018 that would assist with creating special municipal broadband.

Charlie suggested that the Board should compose a letter supporting municipal internet, as well as millages that support it. The Board agreed to craft a letter by Dec. 15, as that support will help Sen. Lasinski to get co-sponsors for the bill.

Presentations: None

Action Item #1: Donations

MOTION made by J. Carr, SECONDED by A. Merkel to approve and acknowledge the presented 2017 October donations of \$11,090.

Discussion: None

All Ayes: 6-0

Discussion Item #1: 2018 Calendar of Operations

Discussion Item #2: 2018 Board Meeting Calendar

Discussion Item #3: 2017 to 2018 Budget Adjustments

Jan asked why some lines were moving to other lines for next year?

Discussion Item #4: Capital Improvement Fund Commitment

Mary Budzinski explained why we do this. The fund got down to \$16,000 at one point, so the Board established a commitment balance of \$100,000 to start the year.

Committee Reports

Policy Committee –

Finance Committee – Minutes in packet

Personnel Committee – Minutes in packet

Nominating Committee –

Fundraising Committee –

Public and Board Comment:

John Gourlay shared his support and appreciation that the Board is so supportive of community broadband.

Anne Merkel thanked everyone for coming.

Other Items:

Adjourn:

MOTION made by J. Carr, SECONDED by E. Sensoli to adjourn the meeting at 7:38 p.m.

All Ayes: 6-0

Janice L. Carr, Board Secretary

Date