

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Friday, October 12, 2018 8:45am
Meeting Location: Michigan Friends Center

Trustees in Attendance: C. Taylor, S. Lackey, E. Sensoli, A. Merkel, J. Carr, TJ Helfferich & G. Munce.

Trustees Absent:

Staff: Director L. Coryell, Assistant Director L. Ballard, P. Roberts & M. Bell.

Guests:

Welcome and Call to Order

C. Taylor called the meeting to order at 8:43 a.m.

Agenda Review, Additions, and Approval

MOTION made by J. Carr, SECONDED by E. Sensoli to approve the agenda as presented. Discussion: None All Ayes: 7-0

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by S. Lackey, SECONDED by E. Sensoli to approve the minutes of the September 18, 2018 Board Meeting. Discussion: None

All Ayes: 7-0

MOTION made by J. Carr, SECONDED by A. Merkel to accept the General Fund Operational checks for September, 2018. Discussion: Elizabeth questioned markup for carpet, discussed choices, moving equipment, etc.

All Ayes 7-0

MOTION made E.Sensoli, SECONDED by TJ Helfferich to accept Financial Reports for September, 2018. Discussion: None

All Ayes: 7-0

Additional Reports:

- Directors and officer's liability insurance, Linda.
- Discussed Song Fest. Lori will do report for next board packet.
- Jan attended trustee alliance, will report on in November.

Action Item #1: Donations

MOTION made by A. Merkel, SECONDED by E. Sensoli to approve and acknowledge the presented 2018 September donations of \$500.00.

Discussion: Elizabeth acknowledged donations to Marshall Carr.

All Ayes: 7-0

Other Items: None

Adjourn:

MOTION made by S. Lackey, SECONDED by A. Merkel to adjourn the meeting at 9:00 a.m.

All Ayes: 7-0

Anne Merkel, Board Secretary

Date