

**Chelsea District Library Board of Trustees
Minutes of Regular Meeting**

Tuesday, February 16, 2021 6:45 pm
Meeting Location: Remote, Using Zoom

Trustees in Attendance: TJ Helfferich (Zooming from the City of Chelsea), G. Munce (Lyndon Township), S. Lackey (Sylvan Township), J. Carr (Sylvan Township), A. Merkel (City of Chelsea), E. Sensoli (Lima Township), & C. Taylor (from Florida, representing Dexter Township).

Staff: Director L. Coryell, Assistant Director L. Ballard, & C. Berggren.

Guests: None

Welcome and Call to Order

TJ Helfferich called the meeting to order at 6:45 p.m.

Chris administered the Oath of Office to S. Lackey, who was absent in January, when the other trustees were sworn in.

Agenda Review, Additions, and Approval

MOTION made by A. Merkel, SECONDED by C. Taylor to approve the agenda, as amended. Discussion: Jan asked that the policy to be discussed, be moved directly to Action, as it needs immediate attention.

All Ayes: 7-0

Compulsory Segments:

Minutes and Approval of Checks

MOTION made by J. Carr, SECONDED by E. Sensoli to approve the minutes of the January 19, 2021 Board Meeting. Discussion: None

All Ayes: 7-0

MOTION made by S. Lackey, SECONDED by A. Merkel to accept the General Fund Operational checks for January, 2021. Discussion: None

All Ayes 7-0

MOTION made by S. Lackey, SECONDED by G. Munce to accept Financial Reports for January, 2021. Discussion: None

All Ayes: 7-0

Director's Report Update:

L. Coryell update:

- Lori shared that Mandy Reed from the Michigan Municipal League will present the classification and compensation study next month.
- Scott is 99.9% finished with server update.
- Chris and Kerry have been working with the auditor to complete the library's 2020 audit.
- Financial Committee will need to do an RFP for a new auditing firm this summer.

Friends Report:

- Officers were chosen for the 2021 calendar year. Gary Zenz has agreed to stay on as president, unless someone else steps up, but no one has done so, yet.
- Jan shared that Serendipity Books now has the Friends' higher end book sales up on two internet sales platforms, so they are getting twice the exposure.

Other Reports Notes: None

Presentation: Broadband and Rural Washtenaw County by Gary Munce

Gary shared a slideshow that showed how rural areas are being left behind when it comes to internet access. There were many figures that proved the point.

- Rural Digital Opportunity Fund (RDOF) offers grant money to help deal with this issue and a collective provider, Midwest Energy and Communications, has been selected to spread broadband into rural communities in Washtenaw County. However, it's a slow process (1-5 years), and only 6,000 of the estimated 8,000 households are slated to receive broadband.
- Gary is still hoping that this "fix" can be expanded to include all the households that don't currently have access.
- The library needs to be aware of this effort and that people will need help setting up and using this new technology they will be receiving.
- For more information, Gary directed trustees and the library to check in with the Washtenaw County Area Broadband Task Force.

Public Comment: None

Action Item #1: Donations

MOTION made by J. Carr, SECONDED by S. Lackey to accept the library's January donations of \$4,600. Discussion: None

Jan, roll-call vote: Charlie – Aye, Susan – Aye, Anne – Aye, TJ – Aye, Elizabeth – Aye, Gary – Aye, and Jan – Aye.

All Ayes 7-0

Action Item #2: DDA/TIFA

MOTION made by S. Lackey, SECONDED by G. Munce to approve the library's agreed upon one-time TIFA donation to the DDA. Discussion: None

Jan, roll-call vote: Gary – Aye, Elizabeth – Aye, TJ – Aye, Anne – Aye, Susan – Aye, Charlie – Aye, and Jan – Aye.

All Ayes 7-0

Action Item #3: Policy 230: Confidentiality Policy

MOTION made by C. Taylor, SECONDED by G. Munce to approve the updates to Policy 230: Confidentiality Policy, as mandated by an amendment to the Michigan Library Privacy Act. Discussion: None

Jan, roll-call vote: Susan – Aye, Charlie – Aye, Elizabeth – Aye, TJ – Aye, Anne – Aye, Gary – Aye, and Jan – Aye.

All Ayes 7-0

Committee Reports

Policy Committee –

Finance Committee –

Personnel Committee –

Nominating Committee –

Community Outreach Committee –

Public and Board Comment:

Other Items:

Adjourn:

MOTION made by S. Lackey, SECONDED by C. Taylor to adjourn the meeting at 7:58 p.m.

All Ayes, 7-0

Janice L. Carr, Board Secretary

Date